

**Foothills Elementary PTA Executive Meeting Minutes**  
**Friday, September 23, 2022, 9:15 AM**  
**Foothills Elementary Library**

Members Present: McKenna Christensen, Kylie Devey, Alexis Tanner, Whitney Joseph, Cherie Wilson, Paula Berven, Jen Gallagher, Amy Dimick, Kim Haussler, Stacey Harnois, Kimber Probst, Maddie Purser, Grethchen Kropp, Heather Belcher

Members Excused: Chaly Jones, Holly King, Michelle Michaels, Ralina Kellis, Trish Lewis, Kim Buttle, Pamela Bentley, Morgan Meyers, Tabitha Herd, Clarisa Wanlass

Call to order: 9:26 am

Pledge: Alexis Tanner

The agenda was reviewed and adopted as amended.

The minutes of the August board meeting were accepted as corrected.

Treasurer's Report: Whitney Joseph

- We will make about \$15,500 from the fundraiser
- We beat last year by about \$3500, but our big stretch goal was \$25,000
- We were hoping 75% of the kids would meet the fun run goal, but about half did
- Receipts from the auction can go in the PTA closet
- Whitney has all of the forms if any are needed

Principal: Cherie Wilson

- Thanks for all we did for the fundraiser
- Code of Conduct approval
  - We reviewed the School Expectation of Conduct
  - This helps with communication and positivity with the reporting process and to make sure that students feel safe
  - The policies are on the school website

Motion by Kim Haussler: I move that we approve the Code of Conduct. Vote affirmative. Motion adopted.

Teacher VP: Paula Berven

- Teachers have reported that they feel valued
- Thanks for the scholastic money - it helps to order books for the classroom
- Teachers love the birthday treats
- The carnival went great - we have the best PTA ever!

President: McKenna Christensen

- Post event report is on the website to help us know how the fundraiser went - please fill that out

- Membership is at 129. The goal is 268
  - We will continue to encourage membership
- Spirit Wear: They will do smaller batches throughout the year. We did the initial order, but anyone who orders before fall break will be part of the second order. We will receive items about a month after the due date.
  - We will have spirit wear out during the book fair - great for Christmas gifts
- We've had some changes in positions so the organizational chart is updated
  - Individual Development Commissioner is open
  - Awards Coordinator is open
  - There are still other open positions as well

Community Involvement Commissioner: Kim Haussler

- Fundraiser went great
- Mod pizza spirit night is all day Wednesday the 28th. Fliers going out today. The spirit day will run all day. There's also an online code for people ordering online.
  - They will give \$1000 for the top 3 schools that bring in the most money and it enters us in a drawing
  - They will also give us 20% of sales

Family Life Commissioner: Amy Dimick

- Still don't have room parents for 2 classes:
  - Cloward and Paige Peterson
  - Amy has been sending emails to the room parents and given them the contact information that has been shared by parents
  - Some people didn't want to be room parents because of the auction baskets - so we're looking for ways to do baskets by grades next year
- Michelle will do the meals for teachers
  - Back to school lunch got some negative feedback about cross contamination
  - We do have gluten free (3) and vegetarian (1) needs
  - Probably have it boxed separately - there are boxes in the lunchroom we can use
  - Cherie will send an email to the staff to check on dietary needs
  - We ran out of food in the spring for the teacher lunch so we'll make sure to add more food - teaches and staff that stays (55-60 people)
- We wanted to do a thank you for Harvest and Stretch Lab because their donations were so big
  - We will send thank yous and put their logos on a sign
- Halloween parties - Amy will email everyone about parties at the beginning of October. Halloween is the day we get back from fall break

Education Commissioner: Heather Belcher

- Kimber Probst: Wellness room - it's a great resource
  - Could there be areas at the school activities with sensory things for kids who need it? Families may not be coming to activities because their kids may not do well.

- We can't pay for the aid to run the wellness room after school hours
    - Maybe the teachers can recommend the wellness room to parents?
    - We keep record of who is in there to watch for trends and what kids need
    - Parents are being told if their child is in the wellness room if they are using it frequently - SPED team meets every week to talk about children using the room so they can create resources for them
    - All classes toured the wellness room
    - There's a high number of anxiety and depression among the kids
  - Make sure we're including handouts in Spanish
    - If you use Chrome, it can translate websites to another language
      - The PTA website can now be translated into Spanish, Portuguese, and Chinese by clicking on the drop down language flag in the top right corner.
    - There's a tool on Google docs to translate documents into Spanish
- Stacey Harnois: Battle of the Books
  - 25 new lanyards were made over the last 2 weeks - these are for kids who signed up and read at least one book
  - Kids seem excited and are asking how to sign up. Numbers are going up.
- We need help setting up for the Book Fair - Sep 30th at 1:15pm (3)
  - We'll send it to the board first to see if people can help
  - We need help to run registers, but this isn't PTA run so anyone can help

#### Health & Safety Commissioner: given by McKenna Christensen

- Green ribbon week is next week. We'll have an assembly with Safe Routes Utah on Monday the 26th
- A sign up genius was sent out to help tie green ribbons - Monday at 9am
- Wear green Monday, kindness wear Tuesday, wear neon Wednesday, crazy socks Thursday, wear spirit wear Friday
  - This will be posted Monday on social media
- Reflections close Monday October 3rd

#### Communications Commissioner: Maddie Purser

- Spirit night info being put on social media today
- We need to get more people to follow the social media pages
- A new bulletin board calendar will go up next week
- Grandparents breakfast fliers were sent out - looking for RSVPs so we have a guess at how many people will come
  - Letters went out yesterday to local businesses to see what they could donate for the breakfast
  - Also sending the flier to Amy who can send it out to room parents to send out digitally
  - We need volunteers for the breakfast and the book fair that will be open at that time (come at 7am)
  - Could we do a photo booth?

Calendar of events:

**September**

- 26-30: Green Ribbon Week (Pedestrian Safety)
- 26: 2pm & 2:45pm Safe Routes Assemblies for 1st-3rd & 4th-6th Grades
- 28: Mod Pizza Spirit Day (20% of Foothills Sales Go Back to PTA)
- 30 @ 9:15am: PTA Executive Committee Meeting

**October**

- 3: Local Reflections Due Date
- 5-6: Scholastic Book Fair, Teacher Conferences & Boo to the Flu
- 5 @ 3:45pm: Teacher Dinner for Teacher Conferences
- 5 @ 8am: Good Morning Grandparents Breakfast + Book Fair Open from 8-9am
- 7: Teacher Compensatory Day – No School
- 10: Hearing Screenings (K, 2, 4, 6) – All Day (3 AM/3PM Volunteers Needed)
- 12: Spirit Night at Kneaders in Riverton
- 13: Vision Screenings (Volunteers Needed)
- 14 @ 9:15am: October PTA Board Meeting
- 20: Battle of the Books Sign Ups End
- 20: End of Quarter 1
- 21: Grade Transmittal Day – No School
- 24-28: Fall Recess – No School
- 31: Halloween Class Parties & Parade
- 31-Nov 3: Red Ribbon Week

Meeting adjourned at 10:44 a.m.

Next meeting will be October 14 at 9:15am.

Minutes accepted: \_\_\_\_\_

Secretary \_\_\_\_\_

Minutes placed in binder.

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(Name)

\_\_\_\_\_  
(Title)